

Board of Firefighting Personnel Standards and Education Minutes

**WAYNE TWP. FD
700 N. HIGH SCHOOL RD.
INDIANAPOLIS, IN
ROOM E
NOVEMBER 8, 2004
10:00 am**

A. Board Meeting Called to order

B. Roll Call

Patrick Donoghue, Acting Chairman
Ivan Nevil
Charles (Don) Hall
Jack Kerney Sr.
Tom Loraine
Jerry Nulliner
Darrick Scott

Absent members:

Paul Covington
Bernice Clark
Tom Hanify
Luther Taylor

a. Introduction of guest

Maynard Masters, EBT & Kendallville FD
Jim Berger, St. Joseph Twp. FD
Christopher Wolf, ST. Joseph Twp. FD
Randy Brown, Angola FD Robert Kasting, New Waverly FD/Cass Co. Fire Assoc.
Harold McCard, New Haven FD
Ted Waldroup, IFD/Local416 Warren C. Todd, INTFI Shawn Grass, Warren Twp FD-Indpls

PSTI Staff present:

Jerry Schneider, Fire Academy Admin
Randy Wood, Hazmat Academy Admin
Mara Snyder, Legal Counsel
Jim Schnieder
Barbara Goble

C. Minutes of September 27, 2004; Board Meeting; & Statistical Report June 2004
Motion to accept by Tom Lorain, seconded by Darrick Scott.

D. Variances, Hearings and Appeals

a. **Shelly Wilfong** is requesting a variance Instructor 1, 655 IAC 1-2.1-19 and Instructor II/III, 655 IAC 1-2.1-20. Based on Teachers certification and she is a First Class FF. Masters in curriculum and instruction, and working on doctorate in educational leadership. Staff recommends approval.

Tom Loraine-this once again brings up the issue of granting reciprocity for Instructors without providing them the materials necessary to conduct business under the rules of the board. Has there been any attempt to deal with that situation. Part of Instructor I and part of the teting deals with specifically meeting the standards of the board and I know we've had some trouble with some Instructors in the past by their own admission that they didn't have any idea, I know how to teach and I know hot to put all the stuff together but I don't know how to meet the boards rule.

Jerry Schneider- I guess right off the top of my head the recommendation for that is we have the Indiana specific questions in a different test bank that we include on the Instructor I test. We can pull those questions out and have an Indiana specific test.

Tom Loraine- I would think that in at least this particular case along with the granting of the variance that the lady be given a copy of the informaiton that was necessary to conduct classes and the correct amount of paperwork that meets the needs of PSTI. And as we go forward we need to put something in place for that. I don't know that we need to test just make sure that they have the information.

Mara Snyder- If you give them the six hour update curriculum, would that work?

Tom Loraine- That would work. But I don't know that we have anybody that's teaching it anymore.

Mara Snyder- Well, but there is a curriculum out there and I'm sure that's the easiest we to do it. Because that took them from a curriculum bases process to the current, and that might be the easiest way to do it.

Motion was made by Tom Loraine to grant both variances. Seconded by Jack Kerney.
Motion granted.

E. SEMA/DFBS/PSTI Report- Luther J. Taylor, Sr., Executive Director
Not present

F. State Fire Marshal Report- Ivan Nevil

Well, I was off most of last week due to death in family, so I don't have much to report. Pretty much business as usual in the office. School inspections. We are in the second phase, and we are now doing the follow up to the violations, and doing those inspections. Haunted houses are over with and put to bed. We are way behind in the entertainment permits. We are going to be looking at doing soemthing to assist the inspectors and the staff in getting caught up on the entertainment permits that we need and everybody else needs. That's about all I have. Nothing on legislative at all. Mara, have you heard

anything on legislative?

Mara Snyder- No but one point, while you were gone we were looking at fire prevention building safety commission is looking at adopting the NFPA 1124 for the 2003 edition to address structures where fireworks are sold. The international building code as you know has a provision that makes them essentially and H3 for any material quantity and the industry was having conniptions about that so NFPA has modified 1124 and we will be taking a look at that to address both new facilities and existing facility in terms of how they want to be treated or how they should be treated. One, because they are short term but two, because they are rather loud when there is a fire, so the commission is looking at 1124. Obviously if anybody has any input, feel free to say so. I haven't looked at it yet that's just a brief summary of what we are doing. And they did that at the commission meeting Marshal.

G. Public Safety Training Institute Report - Jerry Schneider

I'm starting to learn what I'm supposed to be doing. Probably the biggest things that are happening in the office for the remainder of this month and the first of next month are the IFSAC reaccreditation process, so if I put our time in anywhere that's probably where it's going. That starts December 13th, that's the tentative date. They called on Friday so that should be the week. Attended the trade conference last week. The guys are out in the field teaching a lot of hazmat and Fire Officer classes.

Tom Loraine- Jerry what is the status on the training package for meeting the requirements of the legislature of driving issue.

Jerry Schneider- I will have to defer that to the Marshal.

Ivan Nevil- Fire Marshal-on the video, the contracts have been sent out to three vendors in the state requesting price quotes on those and when we get those back within 45 days of receiving those we should have the video complete.

Tom Loraine- So we are looking hopefully by the end of January when we should have something ready for the field?

Marshal- Hopefully it would be before that.

H. Administrative Proceedings- Administrative Law Judge

a. Nonfinal order of Dismissal

1. Craig Morris
2. Brian Mosely
3. Larry Moreau

Mara Snyder- Basically what the Board does is look at his proposed order to dismiss based on the variances that you granted. So, the Board has 3 alternatives. They can approve his non final order, you can modify it, or you can decide that you want to do something else and remand it to him. But, since you granted the variances my recommendation is that you approve it.

Tom Loraine made a motion to approve, Darrick Scott seconded.
Cause number 04-03; 04-04; 04-05, motion carried.

I. Old Business

a. **NIMS - Maynard Masters**

We are still waiting on confirmation back from Federal Gov. on that particular program. Basically we are at kind of a stand still, until we get that back. Heather has talked to them and there is no program what so ever Indiana right now for certification. Basically what they are telling us. We did have one thing happen here awhile back up in Lafayette. Someone from Washington came in, taught a NIMS program and they went to Heather and told Heather that they were now certified and she quiet frankly said no your not. Indiana does not have a certification program in place yet and we will not recognize you. Obviously the NFA program is out that deals with the fire service, but again that is a certification of completion and that's it until you people get the certification across the board. I give Tom a letter this morning that Warren had that basically is a Governor proclamation that more or less pulls Indiana into compliance with the fact that we are going to go that direction. That's kind of where we are right now. The people that we are getting the ICS data bank from and then merging the NIMS questions have asked for our help in producing a NIMS bank for them, so we are kind of working with that outfit out of Oregon too.

Tom Loraine- Question for clarification:

DHS at the federal level is requiring each state to come in to compliance on a singular basis is what you're saying here? Each state has to have its own certification process? not its own program but its own process

Maynard Masters- It has to have some kind of its own certification process where by it can be verified that the people have taken the training and have met that training and the Governor has to do a proclamation that says that all of the state entities are involved are going to follow that in order to qualify for the DHS. I've also got confirmation back, someone called me, and they said that they had talked to DHS and providing they had a certificate of completion that they would accept that until such a time that the certification program is in place.

Tom Loraine- So in other words the Lafayette could be acceptable in the short term.

Maynard Masters- Any of them can really be. It's like I told the guy from Lafayette that called me and many other people that have called me, there are program out there, there is differenet people, the NFA programs are doing it, some people are brining people from Washington to teach it, Warren did one at Circle City. Those are all programs that right now the certificate is a certificate of completion.

Tom Loraine- Including the one on line? Directly from SEMA, DHS.

Maynard Masters- Yes, but the way I understand it, this state must have a certification program in place. We have until 2006. October 2005 is when they start dropping the hammer on us.

Mara Snyder- That is not what Jerry said.

Jerry Schneider- I just came back from the trade conference Mr. Chairman, and I can give some updates. The majority of that was true. The 2007 deadline is for to meet the ODP guidelines. Operations of Domestic Prepardness. It was to meet guidelines to meet deadlines to get grant money. that deadline is 2007. We have to have something in place by October of 2005. Does not have to be a certification program, unless our people are going outside the state of Indiana to work. So if there is a federal disaster and they call Task force I they need to be certified and have credentials so they can go do that. Not everybody in Indiana has to be at that level. It is only if they are going to respond outside

the state. The proclamation, I have copies for the Board Members if they would like them has not been signed by the Governor as I found out this morning. The proclamation says that Indiana will abide by the guidelines. Does not say that we have to have a certification program in place.

Tom Loraine- As I understand, the ultimate goal of DHS is to adopt some form of a carding process for all levels of service. Is anyone familiar with the carding?

Warren Todd- To go from jurisdiction to jurisdiction. The federal level, state level, even all the way down to the local level. You'd actually have a course completion then each agency have their own credentialing card system, as long as the format stays the same.

Jerry Schneider- If we wanted to do that in this state then we could do that. Those guidelines for credentialing have not been completed at the federal level. Program from One thing that is going to come from the old red book is the program from NCWG is the reciprocity of fire service instructors to be able to do the program out of that, so that is in the process and I've heard that it will be December before we get the final answer if that was going to be complete.

Maynard Masters- The interesting thing that I have in the letters is that it says that it must be institutionalized. Now the state can do whatever they want as far as institutionalizing. We have a lot of people doing ICS right now that do not know what ICS is. Everybody in this room knows that. They call themselves incident commander but they are about as far away as they can get. Until we put some form of a program, now in some of the papers that I've got it specifically says state certification; they don't do a test off of it. Warren's situation in what he had, he did not have that many people, so what would normally have been a 3 day program, since all his people had already had ICS, was actually done in about a day and a half. The simple fact was they already understood ICS, all they had to do was get the variables plugged into it for the NIMS and they were well satisfied with it from what I got from the critics and everything. There will be times that we don't have to run a full system, but we've got little departments out there. And we have a lot of outside agencies that will be looking at it also. That have no knowledge at all. The program that we've got is a SEMA program with the plug ins into it. We are doing it for the Board of Health, and 12 different locations.

Jerry Nulliner- Heather has it set up at each one of the 10 regional health districts. They have already put on - well this one starting tomorrow is their second offering and then they've got one at Attabury and one at Grissom as set up as regional locations other than the 10 health regions.

Tom Loraine- And these are focused at the health sites?

Jerry Nulliner- These are set up for anybody that wants to attend in those regions.

Warren Todd- I know we have talked about offering certifications to non fire personnel, is this something we need to look at for this as well?

Jerry Schneider- Yes. Further clarification Mr. Chairman, the information from Gil Jamison, the NIC coordinator, there are 5 processes that are going on currently. Two of them are non operational for EMA's and Police. Those two have been approved by the ODP for the financial. The other three which is EMS, Fire, and I can't remember the last one, have not been complete. So I am curious Jerry if the program meets both sides of the fence.

Jerry Nulliner- I am not going to say it meets both sides of the fence. It's very, very generic. It's a broad based. It is intended to meet the 100, 200, 300, and an overview of

the 400.

Jerry Schneider- Good, because they were very specific about the 400, and that meets the last requirement.

Patrick Donoghue- I'm hearing two things here. I hear a hurray up and wait. What recommendations to the Board as far as where should we go from here.

Jerry Schneider- From our prospective right now, not having had outside conversations yet, knowing what was happening, for Task Force I or anybody that is going to respond out of state, there has to be a certification process of some sort. they have not clarified exactly what that is. My recommendation right now would be to wait until we have exactly what information we need to meet the requirements of the federal gov. For in state I think the processes that are currently being done meet the requirements that NIMS set out for the 2005 fiscal year cutoff, to make them eligible for the grant money for 2007.

Tom Loraine- If you look at the length of time that is requisite to produce a standard here, I don't see us having enough time to set back and wait to start the process of gaining an additional certification and still meeting the October 2005. We could modify if we go forward anything that we produce but if we were to not act in getting started at least the initial process going for public hearing and publication and so on and the federal government comes down and says this in May, there is no chance at all of making October for us.

Jerry Schneider- We don't even have the guideline yet to make that call. Because it all hinges on that credential and program that we haven't seen yet.

Warren Todd- The things that we could start doing though is, are you familiar with the Sept 8th letter from Sec. Ridge. (Jerry Schneider passed these out at this time.) Starting at the bottom of page 2 on my document. It starts with incorporating NIMS into training and exercises ensuring federal preparedness funding or the WASU money, supports NIMS, incorporating NIMS into emergency operations plans, etc.

Jerry Nulliner- I have a question for Mara, looking at the draft document here, is there a way to put the certification got NIMS into this document not having the full guidelines, but we have a fairly good idea of what the objective are going to need to be met to accomplish the NIMS. We may not have all the actual implementation stages but I think we should have enough to put it into the document to go ahead and get it through.

Mara Snyder- Once you publish, anything that you want to add is going to imperil the whole rule and if you don't have enough now...the issue is that when the AG office looks at it for formal legality they take what you publish and determine what you want to add was something that someone looking at the original rule could reasonably have expected to anticipate. And if they decide not, you've kicked out all of your NFPA standards, because it will take the whole rule down. Paul Covington had some concerns that if what you put in doesn't pass muster, then you've lost the entire rule. And your IFSAC reaccreditation process is tied in some way to the standards that your readopting. We can publish a notice intent in the December register to start the NIMS process. But my concern is I don't know where the AG's office would come out on adding stuff after the publication and whether that would torpedo the existing rule, and we won't know that until they do their review, and if it takes down the whole rule, then we run into a problem with the IFSAC accreditation and Paul was very explicit 2-3 meeting ago when he said do not do anything to imperil the adoption of the new NFPA standards and that's why I haven't used the guidelines because I don't know to what extent we can amend that after

it's been published.

Tom Loraine- But if we wait and not include this in this present material that we are doing now and considered NIMS as a stand alone, and move forward with that shortly as a separate entity.

Mara Snyder- That's absolutely double and still meets your October deadline.

Tom Loraine- That's what I would like to suggest that we look at doing.

Mara Snyder- The one thing that I would want to remind you is that what you publish has got to very close to what you want to end up with. You don't get to make changes between publication and public hearing and final adoption. You get one other crack at it and the review process is entirely governed by the AG's office.

Tom Loraine- Our problem is that we have a set of existing documents on materials that the Board is involved and has been and we need to keep those moving in order to maintain our IFSAC accreditation. So, we would take NIMS and do that as a stand alone. If we do that, do you believe that when we get to the point of this publication, which would be March.

Mara Snyder- January or February. If you want to make your October effective date, the latest you would be able to publish it would be March, which means it would have to be ready by February 10th.

Tom Loraine- Do you feel comfortable that by February 10th we will have enough information that there will be no significant changes occur between that time?

Jerry Schneider- It will be close. December is the NFA side of it; the credentialing is going to be the tough side of it. They told us January.

Mara Snyder- You certainly can have somebody introduce the bill to make it a mandatory certification. The drawback is that legislation has to be done before they're going to be finished. And if you don't get everything in it, you still don't have the whole thing. You can do it both ways if you want, but the bottom line is, until the feds give you enough of a picture neither one is going to be effective at getting what you want.

Jerry Nulliner- But I think that if you are going to institutionalize this it almost going to have to be a mandatory not a voluntary certification. If you want to do the certification, if you want to make the certification part of it. Then I understand what Jerry is saying.

Mara Snyder- If you want to look at somebody having to carry that bill that gets a little dicey. That bill is going to include a mandate to the board to adopt rules because you never want the general assembly trying to adopt standards. That is a very bad idea. Because it's very hard to change them. So, if the bill directs the board to adopt rules necessary to implement it and you get the statute to have emergency effective date, you're running again very close to making sure that the feds give you enough. You can have it; the only question is how fast the feds can give you what you need.

Jerry Nulliner- Well they've already back there date time off on this whole thing going into effect anyway.

Maynard Masters- Two things hear, the way I understand it is that the state has started in that direction. So, you could do it and make the changes later. On the idea of the legislative, they've already got it.

Tom Loraine- Well, the time line Mara, we'll keep this on the agenda, as old business, if we were looking to move forward at the earliest date, when would the board have to make a decision.

Mara Snyder- About your notice of intent? Well I guess it would make sense to wait and

see what the pending legislation says, because if you were to file a notice of intent, and what the legislation does is direct you to adopt it, which I assume is what it does?

Tom Loraine- Ok, we have a board meeting on December 6th.

Mara Snyder- You need to see the bill. To introduce legislation can be available in December if the legislator wants to make it available. It is up to the legislator.

Organization day is when they do a lot of that stuff. If you don't have a draft of the proposed legislation, by the time you have your December meeting, I'm afraid you're cutting it really tight to get rules done and effective by October.

Jerry Nulliner- But I think that going on by what Maynard said, that the state showing that we've got the intent to continue go on with the process we've at least---

Mara Snyder- You can publish a notice of intent now. In the December register, notice of intent saying that the board is going to adopt rules for the purpose of (talk over) what ever language you want to put in there you certainly can do and I can get that to LSA Wednesday, which is the drop dead date, they have to have the text by Wednesday, or if the board wants to give me some language we can get that published in the---

Tom Loraine- I would like to make a motion, can you help with the language please?

Mara Snyder- I can if you tell me, my concern is that I know NIMS and I know ICS. I'm not sure what you want to call it. You need to do something other than to say NIMS. You've got to give them something a little more.

Tom Loraine- Incident Management System.

Mara Snyder- A certification to provide for-

Tom Loraine- Meeting the federal standards for the National Incident Management System.

Mara Snyder- Ok. I can do that.

Maynard Masters- Ok, if I can say one more thing here, the program is out there. It was given out on March 4th., and says what objectives they expect to find, the only thing they're doing is, is discussing and what Jerry is talking about is how are we going to implement this, what is the time frame, and all this stuff. The program is there, the objective are there, it's been there. So all we have to do i would think is use those objectives on that original document and you're going to be in the ball park.

Mara Snyder- You can't add the credentialing, credentialing is a part of it and I'm not sure that you're going to be allowed to add it if you don't publish it as part of the published rule. That's the concern.

Jerry Nulliner- Credentialing is going to have to take place across the board state wide. That's just not going to take the fire service aspect of it.

Jerry Schneider- That's up to us. Credentialing is for out of state response. If we decide that every fire dept. in the state of Indiana wants to do an out of state response and they go to that federal disaster, they will need credentialing.

Jerry Nulliner- I think we don't have a choice on all of our border counties and border depts. All of them respond out side of the state.

Jerry Schneider- It has to be declared a federal emergency.

Mara Snyder- I think the bill needs, the legislation needs to provide that authority at the local level. Because credentialing is the boards authority. And to the extent that that authority is going to be given to community, it needs to be done by the bill. Because right now, you can't give authority to Marion County for example. You don't have the ability to give your authority to them. The bill is going to have to say, we are directing the board to

adopt these regs, and it's also going to have to say in addition, and list all of the entities at the counties, and lower levels also have the ability to do X.

Ivan Nevil- State DHS is looking at possibly a state wide credentialing system. So I think if we are going to do something we need to coordinate anything we do with DHS to see what it looks like. I offered the program that the feds are looking at because I was out there when that was established for the federal program for credentialing. So, I don't know if they are going to go with it or what they are going to do, or if they are in limbo right now. But, the federal program is available to look at as to what it's going to entail.

Marah Snyder- Mr. Chairman, one other important thing about this rule is the language in the Strategy and Tactics is very different from anything we've done before. It's purely objectives based, and I think it will be a good dry run because if the AG's office throws this out then we're going to have a problem with the objectives based NIMS program. So that's one of the other reasons I would like to move forward with this, to see what kind of a response, depending on what the board does with it today I'll send it to Jim Schmidt, the deputy AG, and ask for some preliminary feedback. That's one of the reasons that it was in this one. In the past they've been somewhat lukewarm, when we've tried to a certification based solely on objectives so I want to get a feel as to how they are going to look at it. If they are fine with it then there is certainly no reason not to start drafting what we've got on the NIMS objectives and then what for the general assembly or whoever decides the carding program.

Tom Loraine- I have a motion on the floor Mara is going to give the notice of intent to publish reference the potential adoption of National Incident Management System certification program. Motion seconded by Darrick Scott.
Motion passed.

J. New Business

- a. Letter from Jason Werle, Fire Officer 3, Fire Officer 4, Inspector 3, D/O ARFF and D/O Tender/Tanker. Pro Board accreditation vs. IFSAC? Local classes acceptable?

Tom Loraine- We've always granted reciprocity for Pro Board haven't we marshal?

Ivan Nevil- Yes, if they have a pro board cert and we would verify the cert and the numbers. The issue is IFSAC reciprocity. The board asks the staff to draft a response to the four questions. The draft will be distributed at the next meeting.

- b. Investigation at Kokomo FD on testing procedure. Paul Covington

Patrick Donoghue has asked to be excluded from this decision. He asked Tom Loraine to discuss this issue. Paul recommendation was to suspend the instructor's (Doug Thomas) certification for 6 months. The department Chief agrees that that would be appropriate. Jerry Nulliner made a motion to suspend Doug Thomas Instructor 2/3 certification for 6 months starting Nov. 8, 2004. Seconded by Darrick Scott. Motion carried.

- c. Letter from William Harter, Angola Fire Dept, and Proposal to include a standard for R.I.T. and Firefighter Survival I in the Mandatory Training.

Tom Loraine- This was an outgrowth of about an hour and half phone conversation. I would recommend that this goes to the task force.

Randy Brown- The task force has proposed RIT and survival training in initial basic firefighting.(Mandatory training).

Mara Snyder- Mr. Chairman, just out of curiosity, would that come under personnel safety in the statute?

Tom Loraine- Yes,

- d. Minimum training requirements for full-time and volunteer firefighters. (IC36-8-10.5-7) Tom Loraine

Tom Loraine- The task force has requested that the legislature have a study committee based on the provisions as we knew out there as from the original mandatory. Ms. Montgomery stated that as of the passing of House Bill 1106 in 1993, which the legislature had taken itself out of and specific hour requirements and turned those back strictly to the board. The board could develop rules inside the mandatory standards to meet what ever requirements were dictated by the requirements of providing services. She is telling me that the intent of the legislature is to get out of the management of the training of the fire service. That's what this board is responsible for and they want to turn that back to the board. What the board has the ability to do is to adopt standards that can be mandatory.

It has never been my intent or anyone's intent to produce any unfunded mandates for the Indiana Fire Service. We believed up until this came forward, that any changes had to come through legislature. Now we are told that no, it is the board decision to make any changes. So, Ms. Montgomery was unable to give an opinion because she can only give opinions to the agency she represents. What we really need is a formal opinion to what is the separation from mandatory standards and voluntary standards.

Mara Snyder- What you want to do, is ask a legislature to ask the AG's office for an opinion.

Tom Loraine- Would you be willing to help be draft this?

Mara Snyder- Yes

Ted Walters- Indianapolis FD - We are in favor and support of bringing these changes into tuition. The board can make the standard and these changes. What we are asking for is that nothing rash be done in a quick time frame. We ask that all sit down and have some discussion with all parties being involved. Please keep in mind the time involved in training for the volunteer and paid FF. We must keep in mind that unfunded mandates are not acceptable.

Robert Kasting- New Waverly Fire Training - We have 13 departments in our association, 10 of which are volunteers. Rumor has it that you want to make it mandatory to be FF 1/2. Please keep in mind that we are mainly volunteer so that have mandatory unfunded training, cannot be done.

Tom Loraine- One state put in who recently changed their standard increasing them

significantly was putting in a bonus pay for all the people attending, the recruitment in the voluntary Fire Service increased dramatically. We believe that will be the case here also, but at the same time we are looking at some national standards we can be held to and each dept. can be held to that require certain minimums. Other states have been able to set standards for Fire service training and I see no reason why we can't.

Chris Walker- Capt. Ft. Wayne FD - refers to a letter from Task Force-(d-1) Unless Firefighters speak with one voice like the Police, or as a state agency, we are going to get nowhere. We are trying to get everyone to speak as one agency. When the Police go to the Governor, they don't go as volunteer police or reserve officers they go with one voice and they get more that way, and that is what we are trying to get for the firefighters.

e. Test validation - Tom Loraine

Tom Loraine- Guidelines for multiple choice testing. Dr. Bott has agreed to do some pro bono work on behalf of the board, to help anybody that is doing validation of anybody doing hour testing process.

f. Discussion of proposed rules - Mara Snyder

Mara Snyder handed out draft of new rules, and a copy of current rules. Mara asked board members to look at the draft copy because all changes needed to be done. She needed to hand them in Nov. 10th. These will not be published until December but they needed to be to LSA Wednesday morning. This is the rules that updates the NFPA standards, and creates the certification for Strategy and Tactics, it breaks out the entire Rescue certifications, and she needs the board to decide to day what the January meeting date will be because that will be the public hearing date.

Maynard Masters- Question. Two or three months ago, the board decided that they were going to go back and offer a 6 hour update for instructors that lost there certification for lack of 30 hours, so they would not have to go back and start over. I don't see that in the rules, but then coupled with it on page 19 of the old document it refers to the 6 hour update.

Tom Loraine- Originally we had the Instructor cross over, now we want a 6 hour Instructor refresher course.

Mara Snyder- So you are mandating that for what?

Tom Loraine- People who failed to meet the 30 hour ongoing educational requirements.

Mara Snyder- So you want to amend the Instructor I and 2/3 certifications to give them an option?

Tom Loraine- No

Mara Snyder- You can't just stick it out there. You either have to make it a part of rules or variances.

Tom Loraine- Rather than put that in the rule...

Mara Snyder- Give them variances

Tom Loraine- If an Instructor fails to meet their 30 hours, could they appeal to the board to take an update?

Mara Snyder- Make it a variance.

Ivan Nevil- They can take the Instructor 2/3 test, as a challenge, take a 125 question test

and practicals, and get their certification.

Maynard Masters- The problem is that when they lose there Instructor 2/3, they lose their entire Instructor. They go back to Instructor I and retake that 100 question test, and then they take Instructor 2/3 agina, and that is ludicrous simply because somebody didn't get their 30 hours teaching in. All we are asking for is like the old cross over, go in and make sure they're up to date on the rules, spend the afternoon going over the 1041, and any changes in there, give them a 25 question test, and there. They have it back. They can go to work. We are discouraging people from comng back if they have to go back and start taking everthing all over again.

Tom Loraine- If I understand the counselor right, we would have to put that in as option to the 30 hours. They would either have to teach or take T-N-T packages or take 6 hour upgrade to maintain their certification.

Mara Snyder- If you want to do this, then it would apply to anybody seeking certification. Not just recertification, but you would be able to take the 6 hour if your are seeking certification for the first time.

Maynard Masters- Actually item B could be removed in it entirety. That's no longer in effect that board approved 6 hour update.

Mara Snyder- If you want them to be able to use the 6 hour update instead of 30 hours instruction then we have to change that . I think the best way to do this is with the variance process. Then the board can review each case individually.

Tom Loraine- I really see the need to have a vairance. There are not that many that we would be over burdened with variances. I really think this would be the way to do it. Question on page 10 of the new document. Do we need to incorporate the National Incident System terminology? Item 26-29, and page 11#54, maintain the traditional language or do we want to...or are we better off...leaving it as it is.

g. Set 2005 meeting dates and locations

January 10, Public Hearing, Union Hall 10AM.

K. Adjournment